

## Maintenance Skills Matrix

Version 8.1

Area	Job Title	Thiess Pre-Induction Requirements	Thiess Post Induction Requirements
<b>All Skills</b>		<b>Letter of Competency (include minimum requirements (see below))</b> <b>Supply Qualification</b> <b>Maintenance Appointment Form</b> <b>Note: Alternate Trade Authorisation by Relevant Statutory Engineer is an additional process</b>	<b>Inductions for all Maintenance Personnel:</b> <b>HSEC/ General Induction</b> <b>Maintenance Induction</b>
Electrical	Electrician Extra Low Voltage (Auto) (<50VAC / <110VDC)	Certificate of Proficiency - Auto Electrician	Mechanical Induction Auto-Electrical Induction
Electrical	Electrician Low Voltage (>50VAC <1000VAC / >110DC <1500DC)	Certificate of Proficiency - Electrician Supervisors Certificate (Electrician) or Contractors Licence Perform CPR Certificate (12 Monthly) Low Voltage Rescue Certificate (12 Monthly)	Electrical Induction
Electrical	Electrician High Voltage	Certificate of Proficiency - Electrician Supervisors Certificate (Electrician) or Contractors Licence Perform CPR Certificate (12 Monthly) Low Voltage Rescue Certificate (12 Monthly) High Voltage Switching Course (must be current within 2 years from date of issue)	Electrical Induction
Electrical	Apprentice Electrical	Indenture Papers or Contract Letter of Competency stating Supervision provision Perform CPR Certificate (12 Monthly)	Electrical Induction
Electrical	Automotive Control Technician	Certificate of Proficiency Electrical Technology or equivalent	Mechanical Induction Auto-Electrical Induction
Electrical	Radio Technician	Certificate of Proficiency Industrial Electronics Certificate of Proficiency Radio Technician or equivalent	Auto-Electrical Induction

Area	Job Title	Thiess Pre-Induction Requirements	Thiess Post Induction Requirements
<p><b>Letter of Competency Minimum Requirements</b></p>	<p>Letter of Competency (LOC) Minimum Requirements:</p> <ol style="list-style-type: none"> <li>1. Company Trading Name</li> <li>2. The name of applicant</li> <li>3. The occupation of applicant</li> <li>4. A list of qualifications and tasks to be completed during time onsite</li> <li>5. Period of employment with the current company</li> <li>6. Experience in years/months in trade</li> <li>7. Experience in years/months in the mining industry</li> <li>8. Details of experience in tasks to be performed onsite</li> <li>9. Details of training that has been provided by the employer with regard to work procedures, risk management, hazard management, the company's WHS safety management system and employee obligations</li> <li>10. A list of equipment where maintenance experience exists for applicant</li> <li>11. Applicant performance relating to accidents or incidents</li> <li>12. List Fitness for Work assessments for applicant</li> <li>13. Level of Supervision required for applicant</li> <li>14. Will Hot Work be performed by applicant? Yes/No If yes, supply MDG25 Awareness Training qualification</li> </ol>		